



Dear Parents,

We are writing this letter in order to provide you with the necessary information to enable you to access our new remote education platform. This platform will be accessed by you in the event of a variety of different circumstances:

- quarantining after a holiday
- isolating because you are waiting for result of a Covid-19 test
- another member in the family has tested positive for Covid-19
- your child's class have been asked to isolate because of a positive test result in your child's 'bubble'
- another national, or local lockdown

I'm sure you can appreciate we have been working tirelessly to ensure that we have an online platform which is accessible for all children, as it is of crucial importance that your child does not miss out on any more of their education this year..

Your child's online education can now be accessed via G-Suite (this is a Google operated platform). Work that has been assigned to your child will be there for you/your child to access, once they have logged in using the password and username below. Under normal circumstances, we would run a workshop to introduce this new technology to you, so that you felt more comfortable using it. Unfortunately as this is not possible, so you may also wish to watch the videos below, which talk you through how to use G-suite in order to access school work:

<https://www.youtube.com/watch?v=2lowi-gmbys> (Parents Guide to Google Classroom in 2020)

<https://www.youtube.com/watch?v=lgS-hoSljnw> (How to Use Google Classroom for Parents!)

Hopefully this will help you to become more familiar with how to access the work that has been set.

**Your child's homework for this week has been set through G-Suite**, so please take some time over the weekend to explore the platform, and encourage your child to complete their work. Please don't hesitate to contact us if you have any questions, but be mindful that you may need to experiment a little in order to learn how to use this for the first time - it has certainly been a learning curve for us as well!

Kind regards,

Emma Mudge  
Deputy Head Teacher